

## JOB VACANCY POSTING

**POSTING #:** 006-22 **ISSUE DATE:** January 1, 2022

**TITLE:** REPAIRER **CLOSING DATE:** June 30, 2022

**LOCATION:** Department of Children and Families (DCF)  
Office of Facilities and Support Services

**POSITIONS:** Multiple **RANGE:** O11

**DISTRIBUTION:** STATE WIDE **SALARY:** \$35,954.94 - \$50,174.58

**NOTE:** Positions located throughout various counties in New Jersey. Please complete the area of interest form found at [https://www.nj.gov/dcf/documents/about/employment/AREA\\_OF\\_INTEREST\\_REPAIRER.pdf](https://www.nj.gov/dcf/documents/about/employment/AREA_OF_INTEREST_REPAIRER.pdf) and submit it along with your resume and cover letter. Failure to do so may delay processing of your resume.

**DEFINITION:** Under direction of a Foreman, M/W or other supervisor in a State Department, institution, or agency, assists the craftsmen and/or independently performs basic maintenance, construction, repair, or mechanical adjustment work involved in varied types of buildings, building facilities and/or building utilities, and highway and bridge construction; does other related duties as required.

### REQUIREMENTS

**EXPERIENCE:** One (1) year of experience in work involving the inspection, repair, and general maintenance of household, office, and other equipment, fixtures, fittings, appliances, machinery, furnishings, and buildings.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position. Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicles being operated.

**RESUME NOTE:** Eligibility determinations will be based upon information presented on the resume only. Failure to do so may result in your ineligibility.

**NOTE:** APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

**VETERANS PREFERENCE:** Are you a veteran? If so, proof of your NJ Veterans Preference is required at application. Please provide a copy of your New Jersey Civil Service Commission NOTIFICATION OF VETERANS STATUS along with your cover letter and resume. For information on how to apply for Veterans Preference in the State of NJ, please visit the Civil Service Commission's website at <http://www.state.nj.us/csc/seekers/veterans>.

### IMPORTANT NOTICES

**RESIDENCY** - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

**COVID-19 VACCINATION/TESTING REQUIREMENT** - Per Executive Order 253, all State employees are required to be vaccinated by October 18, 2021 or undergo frequent testing. Please do not submit your vaccination card at this time.

### Electronic Filing:

Forward a cover letter and resume as a **single PDF document**, saving the file by your **Last Name, First Name** to:

[Job.Posting@dcf.nj.gov](mailto:Job.Posting@dcf.nj.gov)

Include the **Job Posting #** in the subject line of your email

The Department of Children and Families is an Equal Employment Opportunity Employer and is committed to fostering a respectful and inclusive work environment which reflects the diversity of the state we serve.